

Warren County Port Authority

Meeting Minutes

January 5, 2009

Opening:

The meeting of the Warren County Port Authority was called to order at 5:05 pm on January 5, 2009 in the Warren County Administration Building, Room 128B by Warren County Port Authority Vice-Chairman Steve Wilson.

Present:

Warren County Port Authority Board Members: Mr. Gully, Mr. Hearsum, Ms. Reindl-Johnson (5:10) and Mr. Wilson

Warren County Economic Development Staff: Kimm Coyner and Martin Russell

Other Attendees:

Mark Engel - Warren County Port Authority General Counsel

Larry Hollingshead – Trustee, Warren County Arts and Culture Center Board of Trustees

William Brock – City of Monroe

Kevin Chesar – City of Monroe

Steve Dragon – Vandercar Holdings

A. Approval of Agenda

The agenda and additional resources were distributed to the board for review and consideration without disapproval.

B. Executive Director's Report

- Executive Director Kimm Coyner requested that she present to the Board items that did not require votes until a quorum of Board members were present. Ms. Coyner discussed that a general liability policy had been secured for the Warren County Port Authority through the efforts of Barry Kramer, the Port's agent of record. The general liability policy will run concurrent with other policies held by the Port and was secured for a cost of \$1,186.

C. Executive Session

- **A motion was offered at 5:15 pm by Dave Gully and seconded by Geoff Hearsum to enter into executive session to discuss active litigation. The motion passed unanimously using a roll call vote.**

- **A motion was offered at 5:27 pm by Dave Gully and seconded by Cheryl Reindl-Johnson to exit the executive session to discuss active litigation. The motion passed unanimously using a roll call vote.**

D. Old Business

- Executive Director Kimm Coyner requested that Martin Russell discuss the rail development in Franklin, Franklin Yards. Mr. Russell discussed with the Board that rail had become an increasing discussion point with businesses as fuel costs had reached high levels during 2008. The Warren County Office of Economic Development (WCOED), the City of Franklin, Norfolk Southern and R. Good Enterprises had been working over the last 8 months to create a rail transload facility. Such a facility would allow companies of all sizes the ability to utilize rail without having to invest in their own rail infrastructure. The WCOED had worked with numerous companies to get them engaged with the development and found job creation/investment opportunities directly associated to the success of Franklin Yards. For that reason, the Warren County Commissioners funded \$50,000 to be placed into the Port Authority's budget to be used to assist Franklin Yards, now owned by the City of Franklin, to rehab the rail infrastructure inside the development. **A motion was offered by Dave Gully and seconded by Doug McNeil to authorize Warren County Port Authority Executive Director Kimm Coyner to engage the City of Franklin to transfer \$50,000 for the rail infrastructure improvement of Franklin Yards. The motion passed with a unanimous voice vote.**
- Executive Director Kimm Coyner requested that Larry Hollingshead give the Port Board an update on the Warren County Arts and Culture Center. Mr. Hollingshead stated that the Center's Board of Trustees was working with Skystone Ryan to conduct the RFP process for potential locations for a Warren County Arts and Culture Center. The funding for this process was given by a private donor and the results of the site selection process would be handed over to the Port Board upon completion, estimated at twelve weeks. Mr. Hollingshead also stated that Tom Raga was leading their effort to become a 501(c)(3) organization and was also working to create an interim budget leading towards a potential capital campaign.

E. New Business

- Executive Director Kimm Coyner requested the discussion regarding fee policies for the Warren County Port Authority be tabled until the February meeting.

F. Executive Session

- **A motion was offered at 5:47 pm by Dave Gully and seconded by Steve Wilson to enter executive session to discuss pending litigation. The motion passed unanimously using a roll call vote.**
- **A motion was offered at 5:54 pm by Steve Wilson and seconded by Greg Ficke to exit the executive session discussing pending litigation. The motion passed unanimously using a roll call vote.**

Adjournment:

At 5:55 pm, Mr. Sample adjourned the meeting of the Warren County Port Authority. The next Warren County Port Authority meeting will be at 5:00 pm on February 2, 2009 in room 128 B, Warren County Administration Building.

Minutes submitted by: Martin Russell

Approved by: Kimm Coyner